

1099s Arriving to Pay-To Providers in Early February 2022

Providers should receive their 1099s during the first week of February 2022. In addition, Providers are reminded that in preparation of the State Auditor's Office (SAO) mailing of the 1099 Forms in January 2022 for all Pay-to providers, it is imperative for all Pay-to providers to ensure their mailing addresses are correct and updated with the SAO and Medicaid.

1099 Forms will not be forwarded by the United States Postal Service (USPS), and when returned to the SAO as undeliverable, Medicaid payments will be placed on hold until an [IRS W-9 \(rev. 10-2018\) Form](#) is completed and processed.

Attention All Pay-to Providers

- Did you have a change of address in 2021?
No - No action required
Yes - Action may be required
- Did you complete the IRS W-9 Form at the time of the mailing address change?
No - Action is required
Yes - No action required
- **If action is required, please do not delay.** Only the [IRS W-9 \(rev. 10-2018\) Form](#) will be accepted. All other versions will be returned unprocessed. Complete and mail the form to:

**Provider Enrollment at HTG
2515 Warren Ave. Ste. 503
Cheyenne, WY 82001**

Deployment Information

Deployment Date: February 4, 2022

Audiences: All Providers